

ADDISPACE
STEERING GROUP (COPI) MEETING
Seville, February 20 & 22, 2018
CATEC headquarters

Day: Feb. 20th, 2018.

Tuesday, Feb. 20 th , 2018		
Time	Item	Presenter
15:00 – 15:10	Welcome Welcome & meeting goals	ESTIA & INI
15:10 – 16:30	GT2. PILOTS <ul style="list-style-type: none"> - General overview of Pilots implementation. LORTEK. - Monitoring of implementation of 4 Pilots: Progress, meetings, agreements, problems, findings and results. PILOT LEADERS. - Review of the Call for participation of SMEs in Phase 3 of Viability. LORTEK. 	LORTEK + Pilot Leaders
16.30 – 17.00	Coffee break	
17:00 – 18:30	GT3. TRANSFER <ul style="list-style-type: none"> - Review of MAM Catalogue production & dissemination: paper and online version. IP Leiria and AFM. - Transfer Workshop & Conference in Seville: review of partners' role and logistics. FADA-CATEC. - Transfer Workshop & Conference in Marinha Grande: preliminary programme and logistics. IP Leiria. 	IP Leiria, AFM & FADA-CATEC
18.30	End of meeting	
20.30	Dinner in Seville downtown	ESTIA & INI

Day: Feb. 22nd, 2018.

Thursday, Nov. 7 th , 2017		
Time	Item	Presenter
09:00 – 09:10	Welcome Welcome & meeting goals	ESTIA & INI
09.10 – 10:30	GT4. EDUCATION & TRAINING <ul style="list-style-type: none"> - Review of High Education ToR and implementation progress. ESTIA and IP LEIRIA. - Review of Vocational Training ToR and implementation progress. LORTEK. - Definition and agreement on ToR of 4 Lifelong Learning Pilots: contents, responsible, publicity and work plan. ESTIA. 	ESTIA, IP LEIRIA & LORTEK
10.30 – 11.00	Coffee break	
11.00 – 11:30	GTT2. COMMUNICATION <ul style="list-style-type: none"> - Production of deliverables: GT1 and GT3. - Newsletter and coordination with SUDOE programme - Participation at other events. 	AFM
11.30 – 12.15	GTT1 & GTT3. MANAGEMENT & MONITORING <ul style="list-style-type: none"> - Review of Progress Report 1: ERDF payment. - Work Plan for Progress Report 2 by partners. - Review of Monitoring Report 2. 	INI
12.15 – 12.30	Wrap up and Work Plan	ESTIA & INI
12.30	Lunch in CATEC	