

Interreg
Sudoe



EUROPEAN UNION

ADDISPACE

European Regional Development Fund

Steering Group November 7, Lisbon AGENDA

STEERING GROUP AGENDA

Day: Nov. 7th, 2017.

Start time: 09:00h.

End time: 18:00 h.

Tuesday, Nov. 7 th , 2017		
Time	Item	Presenter
09:00 – 09:10	Welcome Welcome & meeting goals	ESTIA & INI
09:10 – 12:30	GT2. PILOTS <ul style="list-style-type: none"> - General overview of Pilots implementation. LORTEK. - Monitoring of implementation of 4 Pilots: Progress, meetings, agreements, problems, findings and results. PILOT LEADERS. - Definition of the conditions of participation of SMEs in Phase 3 of Viability and preparation of Call. LORTEK. 	LORTEK + Pilot Leaders
12:30 – 13:30	GT3. TRANSFER <ul style="list-style-type: none"> - Review of MAM Catalogue production: paper and online version. IP LEIRIA and AFM. - Transfer Workshop & Conference in Seville: review of preliminary programme and dissemination of call. FADA-CATEC. 	IP LEIRIA, AFM & FADA-CATEC
13:30 – 14:30	Lunch	
14:30 – 16:30	GT4. EDUCATION & TRAINING <ul style="list-style-type: none"> - Presentation of Training Needs Assessment Report. ESTIA. - Review of High Education ToR and implementation progress. ESTIA and IP LEIRIA. - Review of Vocational Training ToR and implementation progress. LORTEK. - Definition and agreement on ToR of 4 Lifelong Learning Pilots: contents, responsible, publicity and work plan. ESTIA. 	ESTIA, IP LEIRIA & LORTEK
16:30 – 17:00	GTT2. COMMUNICATION <ul style="list-style-type: none"> - Production of deliverables: GT1 and GT3. - Newsletter and coordination with SUDOE Communication tools. - Participation at other events. 	AFM
17:00 – 17:55	GTT1 & GTT3. MANAGEMENT & MONITORING <ul style="list-style-type: none"> - Review of Progress Report 1 by partners and Consolidated Report by ESTIA. - Review of Monitoring Report 1. 	INI
17:55 – 18:00	Wrap up and Work Plan	ESTIA & INI

PLACE: LISBON

From Lisbon Airport to Lisbon downtown

By Metro :

- The Lisbon Airport has a Metro (subway) station with a direct line to the city centre. The 'Aeroporto – Saldanha' line takes you to downtown Lisbon in about 20 minutes. The Metro network will allow you to move around the city at ease.

By bus:

- Several bus lines stop at the airport arrivals terminal, taking you to different parts of the city. However, please note that the maximum baggage size allowed in these buses is 50x40x20cm. If your baggage exceeds this size, you must take the airport's specific buses (Aerobus and Airport Shuttle).
- Shuttle - The main difference between the two shuttle options is that, while the AeroBus follows a specific route, the Airport Shuttle will take passengers where they need to go.

- By taxi:

- You can always find a taxi at the airport, normally queueing outside the departures and arrivals terminals.
- As the city centre is very close by, taxis are a rather affordable transportation option, even with the luggage and/or pet fees that may be charged separately by the driver.
- Depending on traffic, the journey to the city centre is quick, costing between 10 and 15 euros, including luggage fees. If you choose this mean of transportation, make sure the meter is turned on at the beginning of the journey and always ask for a receipt/invoice.

Information on Lisbon

Practical and tourism information on Lisbon: <https://www.visitlisboa.com>

Hotel accommodation

There is only 1 hotel close to the venue, **Hotel Vila Galé Opera**, but regrettably there are no available rooms for the meeting dates.

Thus, partners are asked to arrange their own accommodation in the city and then take a local transport means to the venue, at 3 km from downtown.

Hotel options near or in Downtown in:

<https://www.trivago.com>

<https://www.booking.com>

www.hostelworld.com

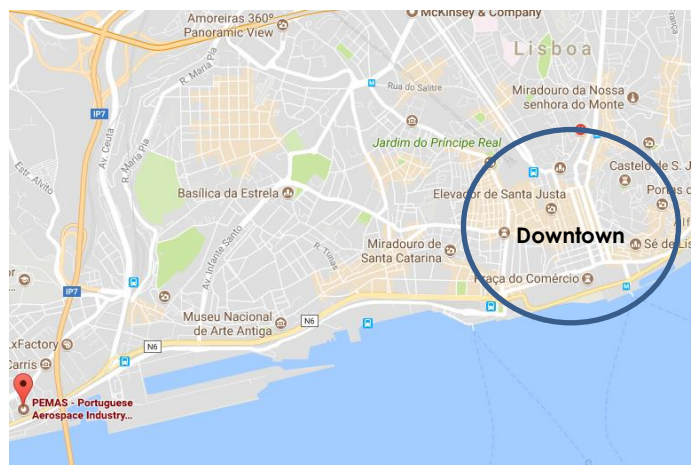
VENUE STEERING GROUP MEETING: PEMAS

- Address: Praça das Indústrias,
Edifício CIP, Sala AED, 1º floor
1300-307 Lisboa, Portugal
+351 214 218 781

Venue located in the building of **CIP – Confederação Empresarial de Portugal**.

Google maps Link

<https://www.google.pt/maps/place/PEMAS+-Portuguese+Aerospace+Industry+Association/@38.6993992,-9.1824237,15z/data=!4m5!3m4!1s0x0:0x46cb29362945e31b!8m2!3d38.6993992!4d-9.1824237>



Transport from Downtown to PEMAS:

- Tramway: Line Cascais. Stop Alcantara Mar.
- Bus: Line 756. Stop Rua de Junquera.
- Taxi: 5-10 euros.

MEALS

Lunch and coffee breaks (2) on Nov. 7: Arranged and afforded by PEMAS on meeting venue.

Dinner on Nov. 7: Arranged by PEMAS and afforded by each member of the partnership.

Interreg
Sudoe



ADDISPACE
European Regional Development Fund

www.addispace.eu